



Regional Service Council Minutes Indiana Department of Child Services Region # 14

Meeting Date: January 15, 2013

Meeting Location: United Way Center

Council Members Present: Steve Adams, Heather Angebrandt, Amy Asdell, Marla Clark, Traci Eggleston, Matt Gooding, Tammi Hickman, Desirae Moore, Karen Munson, Kelly Shelhamer (Proxy for Jodi Stockdale), Ella Tucker, and Herbert Walker

Council Members Absent: Laura Gentry, Marsha Goecker, Rebecca Kincaid, Bruce MacTavish, Heather Mollo, Jaclyn Sparkman, and Jodi Stockdale

<h3>Meeting Minutes</h3>

Meeting Called to Order at: 8:40 a.m.

- 1. Welcome:** Traci welcomed members and audience. She mentioned that she would be covering for Laura today in her absence.
- 2. Approval of September 18, 2012 Minutes:** Heather Angebrandt made a motion to approve the minutes per revision, Karen Munson seconded the motion, and members present approved the September 18, 2012 minutes per revision.
- 3. Community Partners for Child Safety Report (CPCS) Prevention Services:** Susan Baker & Deb Brewer updated members and provided handouts (see below). Traci asked for a motion to approve material relief funds increase to \$750.00 per family. Tammi made a motion, Karen Munson seconded, and members present approved.
- 4. Child Welfare Service:** Matt stated there were a couple of RFP's open that would close by 1-31-13. Also, legal training is in the process of being set up on how to testify. Matt will pass on more information as he gets it.
- 5. Regional Budget:** Steve informed members that Laura has budget and will get to members by next week.

Meeting Adjourned at: 9:20 a.m.

Next Meeting Dates & Times:

March 19, 2013

May 21, 2013

Location:

Foundation For Youth

405 Hope Ave.

Columbus, IN 47201

New money for Community Partners - \$211,977.00 to be spent by June 30, 2012.

Reviewed meetings from December 3, 2012 (Susan with some RSC members and directors, and Laura with some directors). Pretty unanimous about raising the Material Relief lifetime limit but some discussion about what the top level should be, \$500 or \$750. Discussion ranged on a variety of topics. Laura confirmed with state that money cannot be used for marketing/billboards, etc. See note from Ginny Morrison below:

"If you are asking about the additional Community Partner funds that are being added to the current contracts which end June 30, 2013-those additional CP funds can only be used on home visiting and expanding services for families, this does include concrete services such as paying rent and other help.

So no it cannot be used to billboards/marketing-it must be used on direct services as described above"

It seemed to indicate that it could not be used for educational materials to be passed out to prospective families, more that it needed to be used to increase the number of families participating in home visiting.

The dollars also cannot be subcontracted.

Discussion of greatest needs of families perceived by current participants and staff seem to be material relief, childcare (while waiting for vouchers and while seeking work), and mental health/therapy needs (underinsured, uninsured and don't qualify for Medicaid, or on waiting list). The options generated by these needs are:

1. Increase material relief lifetime limit to \$750 and drop requirement for three preliminary visits to two preliminary visits, to be sure that families are in the system.
2. Provide childcare funds separately from material relief with a lifetime limit of \$600/child. Circumstances must be related to waiting for vouchers (provide documentation), loss of job if not childcare (provide documentation from workplace) or seeking job (provide verification of interview), no childcare. Family must be in home visiting at least two visits prior to receiving childcare aid.
3. Hire 2 - 4 more neighborhood liaisons. Increase hours in Jackson and Jennings, more concerted efforts to engage community and get more referrals. Increase contacts with referral points in Johnson, Shelby, and Bartholomew. Increase time in DCS offices to be on hand to answer FCM questions and family questions. More networking with schools and probation offices to offer similar service. This is in process now.
4. Hire therapist or more than one part time/hourly therapist to provide therapy to bridge families to regular therapists in their community.
5. Increase office space slightly and add some technology components for new staff.
6. Begin relationship with hospitals to build ability to do Period of Purple Crying in a way that can increase referral base. Investigate for beginning July 1, 2013.
7. Push forward with spring conference for Region 14.

These options are the plan that will be implemented by Community Partners, Region 14 in moving forward to draw down the dollars awarded to the region. Interviews with prospective new Neighborhood Liaisons are currently in progress. The United Way building was able to offer an "office swap" to slightly increase Community Partners space with minimal increase in rent, which will take place in January. Spring conference is in planning stages.

Community Partners Referral		TOTALS 2011											
		Jul.	Aug.	Sept.	Oct.	Nov.	Dec.						
Bartholomew		12	18	11	8	21	10						
Jackson		9	8	6	2	8	9						
Jennings		3	1	0	2	7	1						
Johnson		16	17	12	10	10	6						
Shelby		11	5	8	11	14	6						
Totals		51	49	37	33	60	32						
Community Partners Referral		TOTALS 2012											
		Jan	Feb	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.
Bartholomew		22	20	5	13	15	15	8	11	14	17	15	14
Jackson		9	9	9	9	5	3	4	8	16	8	6	7
Jennings		7	4	6	5	5	3	1	10	3	9	2	1
Johnson		19	12	12	18	26	12	21	25	15	24	14	25
Shelby		10	13	9	11	6	5	7	6	10	18	8	9
Totals		67	58	41	56	57	38	41	60	58	76	45	56



Community Partners for Child Safety Region 14

Community Partners office is located at the United Way Building,
1531 13th St, Columbus, IN, 47202

You can contact the office at 812-314-2213 by phone or fax a referral to 812-314-2212. **The best way to make a referral is to email CPCSRegion14@villages.org or fax 812-314-2212, so that there is a record of your referral.**

Community Partners Manager: Susan Baker, MSW, LCSW, 812-314-2213, sbaker@villages.org

You can also contact Neighborhood Liaisons for any questions regarding services or your referral.

Bartholomew County: Christina Thompson, BSW, 812-350-9326, cthompson@villages.org.

Jackson County: Rhonda Lusk, 812-521-1880, rlusk@villages.org.

Jennings County: Rhonda Lusk, 812-521-1880, rlusk@villages.org.

Johnson County: Lisa Huff, 317-313-7995, lhuff@villages.org

Shelby County: Ginger Schumacher, BS, 812-871-2284, gschumacher@villages.org.

About The Villages

The Community Partners for Child Safety program is administered by The Villages, Indiana's largest not-for-profit child and family services agency. The Villages serves more than 1,200 children and their families each day. Our vision is that every child will flourish in a healthy, nurturing, and self sufficient family.

The Villages Mission

The Villages champions every child's right to a safe, permanent and nurturing home. We are committed to strengthening families for all children and to embracing the diversity and dignity of every child, youth and family served.



Community Partners – Region 14

United Way Building
1531 13th Street
Columbus, IN 47201

Phone 812-314-2213

Email: cpcs@villages.org



COMMUNITY PARTNERS FOR CHILD SAFETY

Help for Families with
Children in
Bartholomew,
Jackson, Jennings,
Johnson and Shelby
Counties
812-314-2213

What do you do? Who do you call? Where do you turn?

Community Partners is devoted to helping families who are facing stressful challenges. Whether it is facing a job loss, working with a difficult child or needing options/choices before a crisis occurs. Community Partners is here to help.

Community Partners is **FREE** and **VOLUNTARY**. We work with families like yours to solve difficulties before there is a need for outside agencies.

HELP STARTS WITH LISTENING TO YOU!

Neighborhood Liaisons meet with you and your family. Your family's issues, goals and

strengths are identified so that a plan can be made to support your needs and help you reach your goals. Neighborhood liaisons find the agencies, professionals, support groups and assistance programs to help you reach your goals.

You are eligible if you live in Bartholomew, Jackson, Jennings, Johnson or Shelby Counties, have children under the age of 18 years, and are NOT actively involved in Healthy Families or with the Department of Child Services.

The Community Partners office is located at The United Way Building, 1531 13th Street, Suite G800, Columbus, IN.

HELP IS IN YOUR COMMUNITY.

We help your family help itself!

The Villages Community Partners caring and committed staff works to protect and nurture children by building, maintaining and enhancing a strong family support system. By working with families dedicated to making critical life changes. The Villages can successfully preserve families according to their unique needs.

CALL TODAY: 812-314-2213.



**INDIANA DEPARTMENT OF CHILD SERVICES
JUSTIFICATION WORKSHEET**

Agency Name: **THE VILLAGES**

Service Standard Title: **Community Partners DCS Region 14**

BUDGET SUMMARY					
July 1, 2012 ~ June 30, 2013	Original Budgeted Program Costs	Additional Funds provided by DCS for Jan-June 2013	Grand Total Program Budget	Actual Expenses, July - December * 2012	Balance
A. Personnel					
*1. Salaries & Wages	174,320.94	117,239.40	291,560.34	116,169.92	175,390.42
*2. Fringe Benefits	57,563.34	38,641.48	96,204.82	35,497.71	60,707.10
*3. Consultant & Contract Services	0.00	0.00			
B. Other Direct Costs					
*1. Travel Expenses					
a. Staff	19,500.00	3,900.00	23,400.00	11,193.84	12,206.16
b. Clients	0.00	0.00			
*2. Consumable Supplies & Printing and Marketing and Communications	30,776.91	25,578.76	56,355.67	4,278.54	52,077.13
*3. Space Costs (Rent, Utilities Custodial)	7,178.93	1,291.78	8,470.71	7,976.62	494.09
*4. Insurance	1,479.36	0.00	1,479.36	1,210.26	269.10
*5. Staff Training	4,500.00	3,600.00	8,100.00	495.86	7,604.14
*6. Telephone & Postage	5,381.34	744.08	6,125.42	5,092.04	1,033.38
*7. Rental/Lease/Prorated Share of Equipment Purchase (Per instructions)	4,278.54	2,778.84	7,057.38	2,977.56	4,079.82
*8. Other Administrative Expenses-background checks, on-line add to recruit staff	800.00	500.00	1,300.00	0.00	1,300.00
*9. Other - Specify medical fees	250.00	200.00	450.00	0.00	450.00
C. Indirect Costs (9% of Direct Cost)					
*1. Human Resouces, Business Department, Quality Assurance, IT, M/G	27,532.91	17,502.66	45,035.57	19,695.62	25,339.95
*2. Other (See Worksheet Justification)-Prevention funds paid to subcontractors plus 7.5% Admin Fee	222,374.84	0.00	222,374.84	126,457.22	95,917.62
D. TOTAL PROGRAM COSTS	555,937.11	211,977.00	767,914.11	331,045.19	436,868.92

*July-November is actual; December is estimated due to timing of payroll accrual

**INDIANA DEPARTMENT OF CHILD SERVICES
JUSTIFICATION WORKSHEET**

Agency Name: THE VILLAGES

Service Standard Title: Community Partners DCS Region 14

BUDGET SUMMARY	
July 1, 2012 – June 30, 2013	Additional Funds provided by DCS for Jan-June 2013
A. Personnel	
*1. Salaries & Wages - 4 FTE additional Liaisons, 1 FTE Therapist, 6 months all positions	117,239.40
*2. Fringe Benefits - 32.96% of additional salary expense	38,641.48
*3. Consultant & Contract Services	0.00
B. Other Direct Costs	
*1. Travel Expenses	
a. Staff	3,900.00
b. Clients	0.00
*2. Consumable Supplies & Printing, Marketing, Communications - additional Material Assistance and Child Care Funds Assistance to families	25,578.76
*3. Space Costs (Rent, Utilities, Custodial) - additional space costs for new staff	1,291.78
*4. Insurance	0.00
*5. Staff Training - 4 additional staff @ \$900 each	3,600.00
*6. Telephone & Postage - additional allocation for added FTEs	744.08
*7. Rental/Lease/Prorated Share of Equipment Purchase (Per instructions) - additional computers for 4 FTEs	2,778.84
*8. Other Administrative Expenses-background checks, on-line add to recruit staff	500.00
*9. Other – Specify medical fees	200.00
C. Indirect Costs (9% of Direct Cost)	
*1. Human Resources, Business Department, Quality Assurance, IT, M/G	17,502.66
*2. Other (See Worksheet Justification)-Prevention funds paid to subcontractors plus 7.5% Admin Fee	0.00
D. TOTAL PROGRAM COSTS	211,977.00